

BY-LAWS OF THE
KENDALL COUNTY AREA DEMOCRATIC WOMEN
As amended January 10, 2008

ARTICLE I: PURPOSE

The Kendall County Area Democratic Women promotes the increased political activity and influence of Democratic women in Texas politics and government.

ARTICLE: POLICY

Kendall County Area Democratic Women provides training and other support for Democrats working in party organizations, campaigns, and/or seeking party or public office to the extent possible. The group will work to promote increased representation of Democratic women in party and government institutions. KCADW promotes legislative, executive and judicial policy which enhances equitable representation of women in Democratic Party and governmental affairs.

ARTICLE III: MEMBERSHIP AND DUES

Section 1: Any Democrat who supports the purpose is eligible for membership.

Section 2: Members in good standing shall be those whose current year's dues have been paid in full or have been granted a scholarship.

Section 3: Annual dues shall be payable in September. Special funds may be solicited as the membership deems necessary for the effective operation of the organization.

ARTICLE IV: OFFICERS

Section 1: The officers for KCADW shall be: President, 1st Vice President, 2nd Vice President, Secretary and Treasurer. Only members in good standing shall be eligible to hold officer positions.

Section 2: Officers' duties shall be those customarily assigned to like-positions in similar organizations, as well as any other duties deemed necessary by the Executive Board.

Section 3: Beginning with the election of August 2007, the officers shall be elected by a majority votes of the membership attending a meeting called for such purpose in the third quarter of each calendar year. The term of office shall be one year. Officers shall hold office until the election of their successors. In no event shall an officer be elected to more than two consecutive terms in the same office.

Section 4: In the event an officer resigns or otherwise fails to fulfill the requirements of such office, the Executive Board shall appoint a replacement officer to serve out the remaining months of the term of office.

Section 5: When leaving office, all Officers shall turn over all KCADW records to their successor in a timely manner.

ARTICLE V: EXECUTIVE BOARD

Section 1: The Executive Board shall be composed of the Officers, the immediate Past President, and five additional members elected by the membership in accordance with Section 3 of this Article. Only members in good standing shall be eligible to hold Executive Board positions.

Section 2: The Executive Board shall have the general power to manage the affairs of KCADW, including financial transactions.

Section 3: Beginning with the election of August 2007, Executive Board members shall be elected by a majority vote of the membership attending a meeting called for such purpose in the third quarter of each calendar year. The term of office shall be one year. In no event shall an Executive Board member be elected to more than two consecutive terms.

Section 4: The Executive Board shall meet monthly prior to the general meeting at a time and place determined by the President. Failure by an Executive Board member to attend three consecutive board meetings shall be considered a voluntary resignation, and that member shall be replaced in accordance with Article V, Section 5 of these By-Laws.

Section 5: In the event an Executive Board member resigns or otherwise fails to fulfill the requirements of such board position, the remaining Executive Board members shall appoint a replacement Board Member to serve out the remaining months of the term of office.

Section 6: When leaving office, any Executive Board member with official records in their possession shall turn over such records to the President in a timely manner.

ARTICLE VI: COMMITTEES

Section 1: Standing Committees. There shall be the following four Standing Committees: Publicity, Programs/Education, Internal Communications, Membership, and Newsletter. In addition, the President shall appoint a Nominating Committee in accordance with Section 4 of this article and other ad hoc committees as necessary.

Section 2: Committee Chairs. All standing committee chairs shall be recommended by the Nominating Committee and elected in accordance with Article IV, Section 3 of these Bylaws. Committee Chairs may determine the number of members and appoint the members of the committee under their jurisdiction.

Section 3: Committee Functions. The functions of the standing committees shall be to plan and recommend to the Executive Board policies and programs within their areas of responsibility. Committees shall perform other duties as assigned by the Executive Board. Specific responsibilities shall be:

a. Publicity – This Committee shall be responsible for the public image and visibility of KCADW and shall contact the media regarding appropriate KCADW activities to be publicized.

b. The Programs/Education Committee shall be charged with education of members about the party, the issues and the candidates. This may include, but is not limited to programs, featuring candidates, elected officials and guest speakers.

c. The Membership Committee shall recruit new members and increase the size of KCADW. The committee chair shall work closely with the Treasurer to maintain a current, complete data base of the membership.

d. The Newsletter Committee shall publish and mail the monthly newsletter to all current memberships for whom a current postal or electronic address is on file. Prospective members may also receive the monthly newsletter for up to three months.

Section 4: The KCADW President shall appoint a Nominating Committee in June of each year to provide a slate of nominees as required by Articles IV, V and VI of these By-Laws.

ARTICLE VII: VOTING

Section 1. All decisions to be made by the membership shall be made by a majority vote of those present except in those instances specified in the bylaws.

Section 2: Except in those instances specified in the By-Laws, all decisions to be made by the Executive Board shall be made by majority vote, provided at least a quorum is present. A quorum is defined as a majority of the Executive Board (e.g., 6 of 11 Board Members). Absent Board members may use a proxy, provided such proxy is in writing.

Section 3: Only persons who are members in good standing shall be eligible to vote.

ARTICLE VIII: AMENDMENTS

These bylaws may be amended at any monthly meeting by a majority of the members present, provided notice has been given at least one month prior to the meeting.

ARTICLE IX: MEETINGS

Meetings shall be held monthly at a specified time and location.

ARTICLE X: PARLIAMENTARY AUTHORITY

Where the By-Laws are silent, KCADW shall be governed by Robert's Rules of Order Revised.

ARTICLE XI: DISSOLUTION

In the event of the demise of KCADW, the monies in the treasury and/or the Political Action Committee (PAC) shall go to Annie's List.